

MINUTES OF MEETING
OF
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 53
OF HARRIS COUNTY, TEXAS

February 13, 2024

THE STATE OF TEXAS §
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COUNTY OF HARRIS §

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 53 (the "District") of Harris County, Texas, met in regular session, open to the public, on the 13th day of February, 2024, at a designated meeting place outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Judy Grant	President
Andre Bradley	Vice President
Drew Fontenette	Secretary/Treasurer
Kristine Johnstone	Assistant Vice President
Peter Mitchell	Assistant Secretary/Treasurer

and all of the said persons were present, thus constituting a quorum.

Also attending the meeting were Billy Allen and Pat Gray of Harris County Fresh Water Supply District No. 51 ("FWSD No. 51"); Jaime Salinas of Huitt-Zollars, Inc.; Darrell Hawthorne of Municipal Accounts & Consulting, L.P. ("Municipal Accounts"); Brenda McLaughlin of Bob Leared Interests; Jason Bailey of Perdue Brandon Fielder Collins & Mott; and P. John Kuhl, Jr., and Audrey Lyons of Sanford Kuhl Hagan Kugle Parker Kahn LLP ("SKLaw").

President Grant noted that a quorum was present and called the meeting to order.

APPROVE MINUTES

The Board first considered approving the minutes of the January 9, 2024, meeting. Upon motion by Director Fontenette, seconded by Director Bradley, and after full discussion, the Board voted unanimously to approve the minutes as presented, and to authorize execution by the Secretary/Treasurer, and if necessary, to authorize the use of facsimile, electronic, or other appropriate signatures.

RECEIVE COMMENTS OR QUESTIONS FROM THE PUBLIC

The next item on the agenda was to receive comments or questions from the public. There were no comments or questions from the public.

BOOKKEEPING REPORT

Review Account and Fund Activity Statements, Budget Comparison, and Investment Transactions

Mr. Hawthorne reviewed with the Board the Bookkeeping Report and answered questions.

Upon motion by Director Fontenette, seconded by Director Bradley, and after review and full discussion of the bills and corresponding checks, the Board voted unanimously to approve the Bookkeeping Report, and to pay the bills as presented.

TAX ASSESSOR/COLLECTOR REPORT

Review Tax Receipt and Disbursement Statements

The Board then received the Tax Assessor/Collector's Report. Ms. McLaughlin reviewed with the Board the tax report, advising that approximately 91.9% of the 2023 taxes have been collected.

Upon motion by Director Bradley, seconded by Director Fontenette, and after full discussion, the Board voted unanimously to approve the Tax Assessor/Collector Report, and to pay the tax bills as presented.

Receive report from Delinquent Tax Attorney

Mr. Bailey presented to the Board a detailed report on annual delinquent tax collection activities, including related bankruptcies, deferrals, and lawsuits.

The Board took the report under advisement.

ENGINEERING REPORT

The Board next reviewed the Engineering Report.

Review General Report

Mr. Salinas first advised that water accountability for the month of December was approximately 102%, putting the annual at 92%.

Sanitary sewer cleaning and televising [Sterling Green South, Phase 2]

Mr. Salinas then reviewed finalization matters for the Phase 2 sanitary sewer cleaning and televising in Sterling Green South. He advised that the contractor is on-site completing manhole inspections.

Dell Dale Street sidewalk improvements

Mr. Salinas advised that the Harris County contractor is approximately 75% complete. He noted 2 manholes are on hold due to private utilities that require relocation. He presented an invoice from Harris County in the amount of \$23,908.50 and recommended payment. He advised that a final invoice will be prepared once the project is complete.

Tenderden Lift Station Improvements

Mr. Salinas noted previous efforts on bidding for the project. He then discussed some minor design modifications, and advised the project is now ready for re-publication of bids.

Review CIP

Mr. Salinas then discussed with the Board the current CIP budget and the status and development of projects. He noted that no changes to the CIP are needed at this time, and that he continues to work on updates in connection with the new fiscal year and detention projects.

Upon motion by Director Fontenette, seconded by Director Mitchell, and after full discussion, the Board voted unanimously to approve the Project & Engineering report, including the payment of \$23,908.50 to Harris County, which is included in the Bookkeeper's Report.

OPERATIONS & MAINTENANCE REPORT

The Board next received the Operations Report. Mr. Gray reported on operations within the District, including repairs to District facilities during the preceding month. He reviewed needed water tower maintenance and repairs. He advised that the District has been on an interconnect since February 6th due to the tower maintenance. He advised that otherwise, all is well with respect to operations.

Upon motion by Director Fontenette, seconded by Director Bradley, and after full discussion, the Board voted unanimously to approve the Operations & Maintenance report.

Delinquent Utility Bills

Mr. Gray advised that customers appearing on the termination list were given proper notice and the opportunity to be heard in order to explain, contest, or correct the utility service bill and show reason why utility service should not be terminated for reason of nonpayment, all as required by the District's Rate Order. After discussion, Director Fontenette moved that since the customers were neither present at the meeting nor presented any written statement on the matter, that service be terminated, except customers denoted with an asterisk as those customers contacted the Operator to schedule payment. Director Bradley seconded the motion, which passed by unanimous vote.

RECEIVE DETENTION AND DRAINAGE FACILITIES REPORT

The next item on the agenda was to receive the detention and drainage facilities report [Champions Hydro-Lawn]. Mr. Miller advised that the next major activity will be the spring overseed in April. He noted that the facilities are in good operating condition, but the landscaping crew is having issues with a new sidewalk. Mr. Salinas advised that he will meet with Mr. Gray offline regarding the sidewalks.

Mr. Miller advised that trees are still under stress due to the freeze, but he will continue to monitor.

Upon motion by Director Fontenette, seconded by Director Mitchell, and after full discussion, the Board voted unanimously to approve the Detention and Drainage Facilities Report.

REPORT ON NORTH CHANNEL WATER AUTHORITY

The next item on the agenda was to receive a report on the NCWA. Mr. Salinas reviewed with the Board a memorandum summarizing the NCWA meeting of January 8, 2024.

The Board took the NCWA report under advisement.

BOARD OF DIRECTORS ELECTION

Adopt Order Calling Directors Election

The next item on the agenda was to adopt a proposed Order Calling Directors Election. Mr. Kuhl advised that the terms of office of Directors Fontenette and Mitchell will expire in May 2024, and that a Directors election will be held on May 4, 2024, provided that the election is contested as determined on February 21, 2024. Upon motion by Director Johnstone, seconded by Director Mitchell, and after full discussion, the Board voted unanimously to adopt the Order Calling Directors Election.

Appoint Agent for Election Matters

The next item on the agenda was to appoint an agent for election matters. Mr. Kuhl advised that, pursuant to the Texas Election Code, the District is required to appoint an agent to receive, maintain, and make available election records for the May 4, 2024, Directors election. He advised that the agent should undertake such duties pursuant to regular office hours for 50 days before and 40 days after the election.

Upon motion by Director Johnstone, seconded by Director Mitchell, and after full discussion, the Board voted unanimously to appoint SKLaw as said agent for the District in this regard.

Consider Approval of Compensation Schedule for Election Officials

The Board next considered approval of a compensation schedule for the 2024 election officials. Upon motion by Director Johnstone, seconded by Director Mitchell, and after full discussion, the Board voted unanimously to approve a compensation schedule of \$15.00 per hour for the election officials for the May 4, 2024, Directors Election.

CONSIDER ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.



A handwritten signature in cursive script that reads "Drew Fontenette".

Secretary/Treasurer, Board of Directors