

MINUTES OF MEETING
OF
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 53
OF HARRIS COUNTY, TEXAS

February 14, 2023

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 53 (the "District") of Harris County, Texas, met in regular session, open to the public, on the 14th day of February, 2023, at a designated meeting place outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Judy Grant	President
Andre Bradley	Vice President
Drew Fontenette	Secretary/Treasurer
Kristine Johnstone	Assistant Vice President
Peter Mitchell	Assistant Secretary/Treasurer

and all of the said persons were present, thus constituting a quorum.

Also attending the meeting were Billy Allen and Pat Gray of Harris County Fresh Water Supply District No. 51 ("FWSD No. 51"); Jaime Salinas of Huitt-Zollars, Inc.; Darrell Hawthorne of Municipal Accounts & Consulting, L.P. ("Municipal Accounts"); Brenda McLaughlin of Bob Leared Interests; Perry Miller of Champions Hydro-Lawn; and P. John Kuhl, Jr., and Audrey Lyons of Sanford Kuhl Hagan Kugle Parker Kahn LLP ("SKLaw").

President Grant noted that a quorum was present and called the meeting to order.

APPROVE MINUTES

The Board first considered approving the minutes of the January 10, 2023, meeting. Upon motion by Director Fontenette, seconded by Director Bradley, and after full discussion, the Board voted unanimously to approve the minutes as presented, and to authorize execution by the Secretary/Treasurer, and if necessary, to authorize the use of facsimile, electronic, or other appropriate signatures.

RECEIVE COMMENTS OR QUESTIONS FROM THE PUBLIC

The next item on the agenda was to receive comments or questions from the public. There were no comments or questions from the public.

BOOKKEEPING REPORT

Review Account and Fund Activity Statements, Budget Comparison, and Investment Transactions

Mr. Hawthorne reviewed with the Board the Bookkeeping Report and answered questions.

Adopt amended budget

The next item on the agenda was to approve an amended budget for the fiscal year ending May

31, 2023. Mr. Hawthorne reviewed with the Board an amended budget, which reflects additional ROW revenue.

Upon motion by Director Fontenette, seconded by Director Bradley, and after review and full discussion of the bills and corresponding checks, the Board voted unanimously to approve the Bookkeeping Report, to pay the bills as presented, and to adopt the amended budget as presented.

TAX ASSESSOR/COLLECTOR REPORT

Review Tax Receipt and Disbursement Statements

The Board then received the Tax Assessor/Collector's Report. Ms. McLaughlin reviewed with the Board the tax report, advising that approximately 91.7% of the 2022 taxes have been collected.

Upon motion by Director Johnstone, seconded by Director Bradley, and after full discussion, the Board voted unanimously to approve the Tax Assessor/Collector Report, and to pay the tax bills as presented.

CONFIRMATION OR RATIFICATION PERTAINING TO COVID-19 PANDEMIC EMERGENCY ACTION

The Board next considered confirmation or ratification pertaining to COVID-19 pandemic emergency action. Mr. Kuhl advised that there were no emergency actions required since the last meeting, and that no Board action is necessary at this time.

ENGINEERING REPORT

The Board next reviewed the Engineering Report.

Review General Report

Mr. Salinas advised that the water accountability for January was approximately 104%, putting the annual at 90%.

Sanitary sewer cleaning and televising [Sterling Green South, Phase 2]

Mr. Salinas reviewed progress on the Phase 2 sanitary sewer cleaning and televising in Sterling Green South. He advised that work is ongoing.

Sidewalk replacement project – Phase 3

Mr. Salinas then reviewed progress of the Phase 3 sidewalk replacement project. He advised that Harris County approvals are being finalized, and that work should begin within the next week.

Tenderden Lift Station

Mr. Salinas then discussed the proposed Tenderden Lift Station Rehabilitation needs and design progress to date. He advised that a project letter has been submitted to TCEQ for approval.

Review CIP

Mr. Salinas advised that there are no new updates to the CIP.

Upon motion by Director Johnstone, seconded by Director Bradley, and after full discussion, the Board voted unanimously to approve the Engineering Report.

OPERATIONS & MAINTENANCE REPORT

The Board next received the Operations Report. Mr. Gray reviewed operations matters for the month, noting that the District received a letter regarding two alleged violations during a modified comprehensive compliance investigation by TCEQ. The first alleged violation noted failure to maintain a watertight seal on a leaking valve. He noted that the valve was damaged during the freeze and has since been repaired. The second violation related to records of measurement of chemical usage on weekends. He advised that both matters were resolved on January 19th, and the District is in compliance with TCEQ requirements. Upon query from Director Bradley, Mr. Gray explained procedures for using both surface water and well water.

Delinquent Utility Bills

Mr. Gray advised that customers appearing on the termination list were given proper notice and the opportunity to be heard in order to explain, contest, or correct the utility service bill and show reason why utility service should not be terminated for reason of nonpayment, all as required by the District's Rate Order. After discussion, Director Fontenette moved that since the customers were neither present at the meeting nor presented any written statement on the matter, that service be terminated, except customers denoted with an asterisk as those customers contacted the Operator to schedule payment. Director Bradley seconded the motion, which passed by unanimous vote.

RECEIVE DETENTION AND DRAINAGE FACILITIES REPORT

Mr. Miller advised that the next major activity will be the spring overseed in April. He noted that the facilities are in good operating condition. President Grant queried on the continuing efforts to locate a replacement tree, as discussed in previous meetings. Mr. Miller advised that he continues to review and will provide an update at a future Board meeting.

The Board took the detention and drainage facilities report under advisement.

REPORT ON NORTH CHANNEL WATER AUTHORITY

The next item on the agenda was to receive a report on the NCWA. Mr. Salinas reviewed with the Board a memorandum summarizing the NCWA meeting of January 9, 2023.

The Board took the NCWA report under advisement.

CONSIDER ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.




Secretary/Treasurer, Board of Directors