

MINUTES OF MEETING
OF
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 53
OF HARRIS COUNTY, TEXAS

May 14, 2024

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 53 (the "District") of Harris County, Texas, met in regular session, open to the public, on the 14th day of May, 2024, at a designated meeting place outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Judy Grant	President
Andre Bradley	Vice President
Drew Fontenette	Secretary/Treasurer
Kristine Johnstone	Assistant Vice President
Peter Mitchell	Assistant Secretary/Treasurer

and all of the said persons were present, thus constituting a quorum.

Also attending the meeting were Billy Allen and Pat Gray of Harris County Fresh Water Supply District No. 51 ("FWSD No. 51"); Jaime Salinas of Huitt-Zollars, Inc.; Darrell Hawthorne of Municipal Accounts & Consulting, L.P. ("Municipal Accounts"); Brenda McLaughlin of Bob Leared Interests; Perry Miller of Champions Hydro-Lawn; Hayward Babin; and P. John Kuhl, Jr., and Audrey Lyons of Sanford Kuhl Hagan Kugle Parker Kahn LLP ("SKLaw").

President Grant noted that a quorum was present and called the meeting to order.

APPROVE MINUTES

The Board first considered approving the minutes of the April 9, 2024, meeting. Upon motion by Director Fontenette, seconded by Director Bradley, and after full discussion, the Board voted unanimously to approve the minutes as presented, and to authorize execution by the Secretary/Treasurer, and if necessary, to authorize the use of facsimile, electronic, or other appropriate signatures.

RECEIVE COMMENTS OR QUESTIONS FROM THE PUBLIC

The next item on the agenda was to receive comments or questions from the public. Mr. Babin discussed cybersecurity threats to the District, and queried on related precautions and actions by the District. Mr. Allen and Mr. Gray reviewed protections and plans implemented to date.

Mr. Babin then updated the Board on the CPT LED upgrades and installation timeframes. The Board thanked Mr. Babin for his participation and update.

BOOKKEEPING REPORT

Review Account and Fund Activity Statements, Budget Comparison, and Investment Transactions

Mr. Hawthorne reviewed with the Board the Bookkeeping Report and answered questions.

Approve Budget

Mr. Hawthorne then reviewed with the Board a proposed budget for the fiscal year ending May 31, 2025. Upon motion by Director Mitchell, seconded by Director Johnstone, and after full discussion, the Board voted unanimously to approve the budget for the fiscal year ending May 31, 2025.

Upon motion by Director Fontenette, seconded by Director Mitchell, and after review and full discussion of the bills and corresponding checks, the Board voted unanimously to approve the Bookkeeping Reports, and to pay the bills as presented.

AWBD CONFERENCE PARTICIPATION

The Board then discussed Association of Water Board Directors ("AWBD") conference participation. Upon motion by Director Mitchell, seconded by Director Fontenette, and after full discussion, the Board voted unanimously to authorize attendance at the AWBD summer conference for Directors wishing to attend, and to further authorize reimbursement of related travel expenses and per diems in conformance with the District's Order Concerning Fees of Office and Expenses.

TAX ASSESSOR/COLLECTOR REPORT

Review Tax Receipt and Disbursement Statements

The Board then received the Tax Assessor/Collector's Report. Ms. McLaughlin reviewed with the Board the tax report, advising that approximately 96.29% of the 2023 taxes have been collected. She also advised that preliminary assessed values, excluding protests, are imminent.

Upon motion by Director Bradley, seconded by Director Fontenette, and after full discussion, the Board voted unanimously to approve the Tax Assessor/Collector Report, and to pay the tax bills as presented.

ENGINEERING REPORT

The Board next reviewed the Engineering Report.

Review General Report

Mr. Salinas first advised that water accountability for the month of April was approximately 78%, putting the annual at 90%.

Sanitary sewer cleaning and televising [Sterling Green South, Phase 2]

Mr. Salinas then reviewed finalization matters for the Phase 2 sanitary sewer cleaning and televising in Sterling Green South. He advised that the contract remains open as review of the results continues, and final invoices are still outstanding.

Dell Dale Street sidewalk improvements

Mr. Salinas then provided an update on the Dell Dale sidewalk improvements, noting that some impacted manholes still require adjustment. He advised that a balance-due invoice will be prepared once the project is complete.

Tenderden Lift Station Improvements

Mr. Salinas then reviewed progress on the Tenderden Lift Station improvements to date. He advised that an NTP has been issued, the contractor is assembling materials, and that an on-site meeting is tentatively scheduled in the coming weeks. He advised that once ready, the construction time will be short.

Review CIP

Mr. Salinas then discussed with the Board the current CIP budget and the status and development of projects. He noted that no changes to the CIP are needed at this time, and that he continues to review possible updates.

Mr. Salinas also advised that District utility information has been provided to Harris County in connection with traffic signal adjustments on Dell Dale.

Upon motion by Director Fontenette, seconded by Director Bradley, and after full discussion, the Board voted unanimously to approve the Project & Engineering report.

OPERATIONS & MAINTENANCE REPORT

The Board next received the Operations Report. Mr. Gray reported on operations within the District, including repairs to District facilities during the preceding month. He advised that the District remains on an interconnect due to water tower maintenance and repairs. He advised that otherwise, all is well with respect to operations.

Upon motion by Director Fontenette, seconded by Director Bradley, and after full discussion, the Board voted unanimously to approve the Operations & Maintenance report.

Delinquent Utility Bills

Mr. Gray advised that customers appearing on the termination list were given proper notice and the opportunity to be heard in order to explain, contest, or correct the utility service bill and show reason why utility service should not be terminated for reason of nonpayment, all as required by the District's Rate Order. After discussion, Director Fontenette moved that since the customers were neither present at the meeting nor presented any written statement on the matter, that service be terminated, except customers denoted with an asterisk as those customers contacted the Operator to schedule payment. Director Bradley seconded the motion, which passed by unanimous vote.

RECEIVE DETENTION AND DRAINAGE FACILITIES REPORT

The next item on the agenda was to receive the detention and drainage facilities report [Champions Hydro-Lawn]. Mr. Miller advised that the spring overseed has been completed and the recent rain has helped in the greening-up of the ponds.

Mr. Miller also updated the Board on mowing work at the ponds, water plants, and Wallisville.

Mr. Miller then advised that the Black Rock Water Plant trees appear to be bouncing back, and that he will continue to monitor.

Upon motion by Director Fontenette, seconded by Director Bradley, and after full discussion, the Board voted unanimously to approve the Detention and Drainage Facilities Report.

REPORT ON NORTH CHANNEL WATER AUTHORITY

The next item on the agenda was to receive a report on the NCWA. Mr. Salinas reviewed with the Board a memorandum summarizing the NCWA meeting of April 8, 2024.

The Board took the NCWA report under advisement.

CONSIDER ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.

Secretary/Treasurer, Board of Directors

(SEAL)