

MINUTES OF MEETING  
OF  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 53  
OF HARRIS COUNTY, TEXAS

June 11, 2024

THE STATE OF TEXAS       §  
  §  
COUNTY OF HARRIS       §

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 53 (the "District") of Harris County, Texas, met in regular session, open to the public, on the 11<sup>th</sup> day of June, 2024, at a designated meeting place outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Judy Grant	President
Andre Bradley	Vice President
Drew Fontenette	Secretary/Treasurer
Kristine Johnstone	Assistant Vice President
Peter Mitchell	Assistant Secretary/Treasurer

and all of the said persons were present, thus constituting a quorum.

Also attending the meeting were Billy Allen and Pat Gray of Harris County Fresh Water Supply District No. 51 ("FWSD No. 51"); Jaime Salinas of Huitt-Zollars, Inc.; Darrell Hawthorne of Municipal Accounts & Consulting, L.P. ("Municipal Accounts"); Brenda McLaughlin of Bob Leared Interests; Perry Miller of Champions Hydro-Lawn; and P. John Kuhl, Jr., and Audrey Lyons of Sanford Kuhl Hagan Kugle Parker Kahn LLP ("SKLaw").

President Grant noted that a quorum was present and called the meeting to order.

**APPROVE MINUTES**

The Board first considered approving the minutes of the May 14, 2024, meeting. Upon motion by Director Mitchell, seconded by Director Bradley, and after full discussion, the Board voted unanimously to approve the minutes as presented, and to authorize execution by the Secretary/Treasurer, and if necessary, to authorize the use of facsimile, electronic, or other appropriate signatures.

**RECEIVE COMMENTS OR QUESTIONS FROM THE PUBLIC**

The next item on the agenda was to receive comments or questions from the public. There were no comments or questions from the public.

**BOOKKEEPING REPORT**

**Review Account and Fund Activity Statements, Budget Comparison, and Investment Transactions**

Mr. Hawthorne reviewed with the Board the Bookkeeping Report and answered questions.

Upon motion by Director Fontenette, seconded by Director Bradley, and after review and full discussion of the bills and corresponding checks, the Board voted unanimously to approve the Bookkeeping Reports, and to pay the bills as presented.

**TAX ASSESSOR/COLLECTOR REPORT**

**Review Tax Receipt and Disbursement Statements**

The Board then received the Tax Assessor/Collector's Report. Ms. McLaughlin reviewed with the

Board the tax report, advising that approximately 96.9% of the 2023 taxes have been collected. She also advised that a preliminary value from Harris Central Appraisal District ("HCAD") indicates approximately \$1.35 billion (before protests) for the upcoming tax cycle, noting an increase in value from last year.

Upon motion by Director Mitchell, seconded by Director Fontenette, and after full discussion, the Board voted unanimously to approve the Tax Assessor/Collector Report, and to pay the tax bills as presented.

### **ENGINEERING REPORT**

The Board next reviewed the Engineering Report.

#### **Review General Report**

Mr. Salinas first advised that water accountability for the month of May was approximately 63%, putting the annual at 87%.

#### **Sanitary sewer cleaning and televising [Sterling Green South, Phase 2]**

Mr. Salinas updated the Board on construction action for the Phase 2 sanitary sewer cleaning and televising in Sterling Green South. He advised the project is complete. He then presented to Board Pay Estimate No. 1 and Final in the amount of \$60,470 and recommended payment. He stated review of the report continues for repair work that may be needed.

#### **Dell Dale Street sidewalk improvements**

Mr. Salinas then provided an update on the Dell Dale sidewalk improvements underway by Harris County, noting that the work within the District is substantially complete. He advised that a balance-due invoice for any remaining facilities adjustments will be prepared once the project is fully complete.

#### **Tenderden Lift Station Improvements**

Mr. Salinas then reviewed progress on the Tenderden Lift Station improvements to date. He advised that materials assemblage has been reviewed, and that a construction start is imminent. He reviewed the project roll-out and timing.

#### **Review CIP**

Mr. Salinas then discussed with the Board the current CIP budget and the status and development of projects. He noted that no changes to the CIP are needed at this time, and that he continues to review possible updates.

Upon motion by Director Johnstone, seconded by Director Fontenette, and after full discussion, the Board voted unanimously to approve the Project & Engineering report, including approval of Pay Estimate No. 1 and Final to Source Point Solutions, as recommended.

### **OPERATIONS & MAINTENANCE REPORT**

The Board next received the Operations Report. Mr. Gray reported on operations within the District, including repairs to District facilities during the preceding month. He advised that the District remains on a water interconnect due to system repairs. He discussed the impact of recent storms, noting the District's facilities have performed well. The Board commended the Operator team for its attentiveness and excellent work.

Upon motion by Director Fontenette, seconded by Director Bradley, and after full discussion, the Board voted unanimously to approve the Operations & Maintenance report.

Delinquent Utility Bills

Mr. Gray advised that customers appearing on the termination list were given proper notice and the opportunity to be heard in order to explain, contest, or correct the utility service bill and show reason why utility service should not be terminated for reason of nonpayment, all as required by the District's Rate Order. After discussion, Director Fontenette moved that since the customers were neither present at the meeting nor presented any written statement on the matter, that service be terminated, except customers denoted with an asterisk as those customers contacted the Operator to schedule payment. Director Bradley seconded the motion, which passed by unanimous vote.

**RECEIVE DETENTION AND DRAINAGE FACILITIES REPORT**

The next item on the agenda was to receive the detention and drainage facilities report [Champions Hydro-Lawn]. Mr. Miller advised that the next major event is the summer fertilization in July. He also discussed ongoing desilting needs.

Mr. Miller also updated the Board on mowing work at the ponds, water plants, and Wallisville.

Mr. Miller then advised that the Black Rock Water Plant trees are doing well. He discussed the impact of recent storms on trees in the area, but noted the Black Rock trees were not damaged.

President Grant advised that the District's signage is beginning to appear unkempt and requested that they be cleaned. Mr. Allen advised that the Operator will handle the request.

Upon motion by Director Fontenette, seconded by Director Bradley, and after full discussion, the Board voted unanimously to approve the Detention and Drainage Facilities Report.

**REPORT ON NORTH CHANNEL WATER AUTHORITY**

The next item on the agenda was to receive a report on the NCWA. Mr. Salinas reviewed with the Board a memorandum summarizing the NCWA meeting of May 13, 2024.

The Board took the NCWA report under advisement.

**CONSIDER ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary/Treasurer, Board of Directors

(SEAL)

