

MINUTES OF MEETING
OF
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 53
OF HARRIS COUNTY, TEXAS

December 12, 2023

THE STATE OF TEXAS §
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COUNTY OF HARRIS §

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 53 (the "District") of Harris County, Texas, met in regular session, open to the public, on the 12th day of December, 2023, at a designated meeting place outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Judy Grant	President
Andre Bradley	Vice President
Drew Fontenette	Secretary/Treasurer
Kristine Johnstone	Assistant Vice President
Peter Mitchell	Assistant Secretary/Treasurer

and all of the said persons were present, thus constituting a quorum.

Also attending the meeting were Terri Quebodeaux and Veronica Garcia of Harris County Fresh Water Supply District No. 51 ("FWSD No. 51"); Jaime Salinas of Huitt-Zollars, Inc.; Darrell Hawthorne of Municipal Accounts & Consulting, L.P. ("Municipal Accounts"); Brenda McLaughlin of Bob Leared Interests; and P. John Kuhl, Jr., and Audrey Lyons of Sanford Kuhl Hagan Kugle Parker Kahn LLP ("SKLaw").

President Grant noted that a quorum was present and called the meeting to order.

APPROVE MINUTES

The Board first considered approving the minutes of the November 14, 2023, meeting. Upon motion by Director Fontenette, seconded by Director Bradley, and after full discussion, the Board voted unanimously to approve the minutes as presented, and to authorize execution by the Secretary/Treasurer, and if necessary, to authorize the use of facsimile, electronic, or other appropriate signatures.

RECEIVE COMMENTS OR QUESTIONS FROM THE PUBLIC

The next item on the agenda was to receive comments or questions from the public. There were no comments or questions from the public.

BOOKKEEPING REPORT

Review Account and Fund Activity Statements, Budget Comparison, and Investment Transactions

Mr. Hawthorne reviewed with the Board the Bookkeeping Report and answered questions. Director Bradley queried on the possible use of the Positive Pay program for District accounts. Mr. Hawthorne reviewed the program and advised that he will follow up with the Board at a future meeting and provide more in-depth information.

Upon motion by Director Bradley, seconded by Director Fontenette, and after review and full discussion of the bills and corresponding checks, the Board voted unanimously to approve the Bookkeeping Report.

AWBD CONFERENCE PARTICIPATION

The Board then discussed Association of Water Board Directors ("AWBD") conference participation. Mr. Hawthorne presented expense projections and a budget for the AWBD winter conference. He advised that the budget was developed in compliance with the District's Order Adopting Fees of Office and Expenses. Upon motion by Director Fontenette, seconded by Director Bradley, and after full discussion, the Board voted unanimously to authorize attendance at the AWBD winter conference for Directors wishing to attend, and to authorize advances based on the budget presented by the Bookkeeper.

TAX ASSESSOR/COLLECTOR REPORT

Review Tax Receipt and Disbursement Statements

The Board then received the Tax Assessor/Collector's Report. Ms. McLaughlin reviewed with the Board the tax report, advising that approximately 7.784% of the 2023 taxes have been collected.

Upon motion by Director Bradley, seconded by Director Fontenette, and after full discussion, the Board voted unanimously to approve the Tax Assessor/Collector Report, and to pay the tax bills as presented.

ENGINEERING REPORT

The Board next reviewed the Engineering Report.

Review General Report

Mr. Salinas first advised that water accountability for the month of November was approximately 110%, putting the annual at 94%.

Sanitary sewer cleaning and televising [Sterling Green South, Phase 2]

Mr. Salinas then reviewed finalization matters for the Phase 2 sanitary sewer cleaning and televising in Sterling Green South. He noted that a final pay estimate and the findings report on related sanitary sewer lines and manholes is still in process.

Dell Dale Street sidewalk improvements

Mr. Salinas advised that the Harris County contractor is approximately 70% complete. He stated that he will continue to coordinate facilities adjustments as needed.

Review CIP

Mr. Salinas then discussed with the Board the current CIP budget and the status and development of projects. He noted that no changes to the CIP are needed at this time, and the next update will likely occur next month.

Upon motion by Director Mitchell, seconded by Director Bradley, and after full discussion, the Board voted unanimously to approve the Project & Engineering report.

OPERATIONS & MAINTENANCE REPORT

The Board next received the Operations Report. Ms. Quebodeaux reported on operations within the District, including repairs to District facilities during the preceding month, noting a normal operating period with no significant issues to report.

Upon motion by Director Bradley, seconded by Director Fontenette, and after full discussion, the Board voted unanimously to approve the Operations & Maintenance report.

Delinquent Utility Bills

Ms. Quebodeaux advised that customers appearing on the termination list were given proper notice and the opportunity to be heard in order to explain, contest, or correct the utility service bill and show reason why utility service should not be terminated for reason of nonpayment, all as required by the District's Rate Order. After discussion, Director Fontenette moved that since the customers were neither present at the meeting nor presented any written statement on the matter, that service be terminated, except customers denoted with an asterisk as those customers contacted the Operator to schedule payment. Director Bradley seconded the motion, which passed by unanimous vote.

RECEIVE DETENTION AND DRAINAGE FACILITIES REPORT

The next item on the agenda was to receive the detention and drainage facilities report [Champions Hydro-Lawn]. President Grant and Mr. Salinas discussed ongoing issues with the tree replacement process. Mr. Salinas advised that a written report was not provided this month. He stated that from his observations, the ponds look good, and all appears well with the facilities.

Upon motion by Director Fontenette, seconded by Director Mitchell, and after full discussion, the Board voted unanimously to approve the Detention and Drainage Facilities Report.

REPORT ON NORTH CHANNEL WATER AUTHORITY

The next item on the agenda was to receive a report on the NCWA. Mr. Salinas reviewed with the Board a memorandum summarizing the NCWA meeting of November 13, 2023. He discussed the pending NCWA permit renewal.

The Board took the NCWA report under advisement.

INSURANCE MATTERS

Ms. Lyons then reviewed the insurance proposal renewal summary, noting that the renewal premium has increased by approximately \$3,300 due to increases in property values.

Director Fontenette queried on a significant decrease in the agent fee. Ms. Lyons advised that she would look into the matter further. The Board deferred action until receiving confirmation.

CONSIDER ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.



Secretary/Treasurer, Board of Directors